



Eagle River Fire Protection District  
Fire Operations Specialist (FOS)

Position Title:	Fire Operations Specialist (FOS)
Department:	Eagle Valley Wildland
Exemption Status:	Non-Exempt Position
Salary Range:	\$114,680 Annually
Work Schedule	Full-time – 40 hour work week
Benefits:	Medical, dental, vision, retirement, disability, wellness benefit, vacation accrual, sick accrual, holiday pay.
Reports to:	Fire Management Officer (FMO)
Date:	April 2, 2024

The FOS will provide continued support, coordination, evaluation, and oversight of wildland fire operations, mitigation, administrative, and training applications pertaining to wildland fire suppression, management, and control within the State of Colorado and the cooperating agencies of the National Geographic Area Coordination Center. The FOS may be required to perform other duties concerning rescue and fire operations. The FOS will report to the Fire Management Officer for day-to-day operations.

Strong leadership abilities, communication skills, and organizational knowledge. FOS must be able to read, write and speak the English language proficiently enough to communicate effectively. A High School Diploma or equivalent is required. Bachelor's Degree preferred. FOS must have five years of wildfire or wildland mitigation experience.

The FOS position will also require strong program management skills that will require critical thinking skills, organizational skills, and the ability to develop and maintain records for a given program that may support EVW and or any of the participating agencies.

### **Required Qualifications**

- Driver's License (Required)
- IQS or IQCS Master Record (Required)
- Crew Boss or Engine Boss (NWCG training and task book required) Incident Commander Type 5 (NWCG training and task book required)
- Firefighter 1 (NWCG training and task book required)
- Faller 3 (NWCG training and task book required)
- Colorado Driver's License (or within two months)
- ICS 100, 200, 300, 700, and 800
- IQS State Training
- The required qualifications above may be waived if FOS has a background in forestry and fuels program management or a degree in forestry from an accredited university.

### **Preferred Qualifications**

- Strike Team Leader

- Task Force Leader
- Incident Commander Type 4
- RXB 3
- Firing Boss
- EMT-B

**The Eagle Valley Wildland FOS will be able to demonstrate the ability to:**

- Support wildland fire operations.
- Work on mitigation projects outlined by the FMO and other Authority Having Jurisdiction.
- Provide community level assessments throughout EVW's combined districts.
- Serves as a technical advisor or subject matter expert for any issues, inquiries, and assistance regarding the program's wildland fire operations and mitigation.
- Hold, demonstrate, teach and perform functional wildland training for Eagle Valley Wildland and the agency that supports EVW.
- Demonstrate the ability to run and handle up to a type 4 wildfire incident.
- Help maintain the Incident Qualification System (IQS), inputting and documenting relevant qualifications and certifications for the members of Eagle Valley Wildland. A strong understanding of the Incident Qualifications System.
- Assist in and mobilize and deploying personnel and equipment when needed on national assignment.
- Aid in processing all relevant paperwork required for each deployment of the Eagle Valley Wildland Program members.
- Aid in developing and maintaining the Colorado Resource Rate Form (CRFF) updates and upkeep.
- Perform and aid in wildland billing.
- Identify and manage appropriate staffing that correlates with the wildland staffing matrix.
- Support the maintenance and upkeep of the wildland engines and staff vehicles.
- Have technical knowledge to help in the building process of staff/ command vehicles and wildland engines.
- Maintain all wildland tools, saws, and equipment.
- Support the wildland cache and ensure adequate equipment is stocked for the Eagle Valley Wildland Program.
- The FOS will be expected to train and mentor to his/ her best ability while on assignment and in the field.
- Work with adjacent districts to help provide guidance and support with their wildland programs.
- Participate in county-wide wildland training.
- The FOS will help to identify wildfire threats within outlined areas.
- Will be able to facilitate and manage mitigation projects within the district.
- The FOS will support community outreach and home assessments regarding wildfire and wildfire mitigation.
- Requires knowledge of fuel types, forest conditions, and forestry practices needed to plan and implement projects and written and oral communication skills needed to gather information from interested/affected parties and to prepare written plans.
- Requires the ability to travel from assigned locations across the state for periods of up to two weeks or more.

- Requires working long hours (up to 16 hours per day) in an outdoor setting and performing strenuous manual labor. The ability to live in primitive accommodations such as temporary camps, tents, and trailers.

Please submit your:

- IQS or IQCS Master Record or Red Card
- Resume
- Cover Letter detailing your values and aspirations as it pertains to this position
- Any relevant completed task books
- Copies of NWCG and/or FEMA Course Completion certificates

To: Human Resources Director, Kris Nash at: [knash@eagleriverfire.org](mailto:knash@eagleriverfire.org). Contact information: 1050 Edwards Village Blvd., PO Box 2942, Edwards, Colorado 81632

**Application Deadline: May 1, 2024, 5:00 p.m.**

**Anticipated Interviews: May 20<sup>th</sup>-24<sup>th</sup>, 2024**

**Expected Start Date: First full pay  
period of July 2024**

*Eagle River Fire Protection District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*