



Eagle River Fire Protection District

Job Description

Position Title: Wildland Fire Suppression Module Lead

Division: Eagle Valley Wildland

Reports to: Fire Management Officer, Fire Operations Specialist, or Duty Officer as delegated.

FLSA Status: Non-Exempt

Work Schedule: 40-hour work week with extended hours and deployments as required.

Date:

General Statement of Duties

The Wildland Fire Suppression Module Lead is responsible for the leadership, coordination, and operational oversight of a wildland fire suppression module within the Eagle River Fire Protection District, along with participating agencies within Eagle County. This position supports wildland fire suppression, fuels mitigation, training delivery, administrative oversight, and interagency operations throughout Eagle County and on regional and national assignments.

The Module Lead functions as a supervisory and technical position requiring independent judgment, operational decision-making, and compliance with EVW/ERFPD policies, NWCG standards, and applicable local, state, and federal regulations.

Supervision Given: Supervises up to ten (10) wildland firefighters and, in coordination with, the other Module Supervisor.

Work Environment

This position is designated as **Arduous** under NWCG standards.

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- Ability to perform prolonged strenuous physical activity in extreme environmental conditions
- Frequent standing, walking on uneven terrain, bending, lifting, and carrying equipment exceeding 50 pounds
- Ability to work extended shifts up to 16 hours
- Ability to live and work in primitive field conditions
- Successful completion of required medical evaluations and NWCG Work Capacity Test (Arduous)

Travel and Work Conditions

- In-state and out-of-state travel required
- National assignments of 2 weeks or longer
- Irregular hours including evenings, weekends, and holidays

Essential Job Functions

Wildland Fire Operations

- Lead and support wildland fire suppression operations at the local, county, state, and national levels.
- Serve in command or leadership roles on incidents, including initial attack, extended attack, and transition of command if needed.
- Mobilize and deploy personnel and equipment for interagency and national assignments in accordance with NWCG and EVW/ERFPD standards.
- Ensure accurate incident documentation, timekeeping, and administrative processes necessary for cost recovery and billing.

Fuels Mitigation and Prevention

- Implement fuels reduction and mitigation projects as directed by the Fire Management Officer/Duty officer as designated and authority having jurisdiction.
- Conduct community-level wildfire risk and defensible space assessments within ERFPD's service area.
- Support wildfire prevention and mitigation programs as assigned.

Training and Personnel Development

- Plan, deliver, and evaluate functional wildland fire training.
- Train, mentor, and evaluate assigned module personnel to ensure operational competency and safety.

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- Participate in ERFPD, partner agencies, and interagency wildland fire training initiatives.

Equipment and Program Support

- Maintain readiness, maintenance, and accountability of assigned wildland engines and vehicles, tools, chainsaws, and assigned equipment.
- Support management of the wildland cache, ensuring adequate inventory and serviceability.
- Develop and maintain accurate program records and operational documentation.

Interagency and Community Support

- Coordinate effectively with cooperating agencies and partner organizations.
- Support community outreach activities, including wildfire mitigation education events and home assessments.

Minimum Requirements

- **NWCG Qualifications:** Crew Boss (CRWB) or Engine Boss (ENGB); Incident Commander Type 5 (ICT5); Faller 2 (certified)
- **ICS Training:** ICS 100, 200, 300, 700, and 800
- **Experience:** Minimum five (5) years of wildland fire suppression or mitigation experience
- **Education:** High School Diploma or equivalent
- **Licensing:** Valid Colorado Driver's License or ability to obtain within two (2) months of hire
- **Communication:** Ability to read, write, and speak English proficiently.

Preferred Qualifications

- Strike Team Leader (STEN) or Task Force Leader (TFLD)
- Incident Commander Type 4 (ICT4)
- Prescribed Fire Burn Boss Type 3 (RXB3)
- Firing Boss (FIRB)
- EMT-B

Required Knowledge, Skills & Abilities:

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- Demonstrated leadership and supervisory ability in dynamic operational environments
- Strong decision-making, critical thinking, and organizational skills
- Knowledge of fuel models, forest conditions, and forestry practices
- Ability to maintain accurate records and documentation
- Effective written and verbal communication skills

I understand the description of the job and the essential functions as given above. I also understand that all of the duties are not described and that I will perform all duties as directed by my supervisor and management.

This job description supersedes any previous description of the duties and functions of Wildland Fire Suppression Module Leader or any other previous title for this position. Signing this job description in no way guarantees my continued employment in this position. I understand that I am an at-will employee and that I may end this employment at any time, Eagle River Fire Protection District has the same right.

Signature

Date

Print Name